

**HELD VIA ZOOM MEETING DUE TO CORONAVIRUS PANDEMIC**

**MINUTES OF REGULAR MEETING  
OF THE CITY COUNCIL  
CITY OF BLACK JACK  
12500 OLD JAMESTOWN ROAD  
April 7, 2020  
7:00 pm**

Mayor McCourt called for a moment of silence for Councilwoman Sandy Muller, who served the City in various capacities for over 20 years.

**ROLL CALL**

The City Clerk called the roll and the following members were present:

|                    |                    |
|--------------------|--------------------|
| Councilman Miller  | Councilman Pointer |
| Councilman White   | Councilman Krank   |
| Councilman McClain | Councilman Grady   |
| Councilman Hinkle  |                    |

**ABSENT**

None

**EXCUSED**

None

**PUBLIC HEARING**

None

**PRESENTATION**

None

**PROCLAMATIONS**

None

**APPROVAL OF MINUTES**

Mayor McCourt called for additions, corrections or changes to the Regular Meeting Minutes of February 18, 2020, the Phone Poll Minutes of February 27, 2020 and the Phone Poll Minutes of March 24, 2020. The minutes were approved as distributed.

**COMMENTS, QUESTIONS, PETITIONS, ETC. FROM THE PUBLIC**

None

**MAYOR'S REPORT**

1. Advised that he sent the City Council Moody's annual report for the City and we maintained a rate of AA3, which is very good for a City of our size.
2. The CDARs was reinvested at .2%
3. Court revenue was \$5,315.00, expenses were \$9,044.79 leaving a deficit of \$3,729.
4. Occupancy permits for February were 11 homes purchased, 7 rented and 14 apartments.
5. The Community Development Block Grant public hearing has been postponed due to the Coronavirus Pandemic. Local municipalities are likely to receive any funding assistance from FEMA but more likely to receive assistance from phase 4 stimulus funds.

**OFFICIALS**

None

**REPORTS FROM COMMISSIONS/BOARDS**

None

**COMMITTEE**

None

**SPECIAL COUNSEL**

None

**UNFINISHED BUSINESS**

None

**PENDING LEGISLATION:**

Councilman Hinkle moved to place Resolution #200401 under Resolutions and assigned Councilman Krank as the sponsor, Resolution #200402 under Resolutions and assigned Councilman Pointer as the sponsor and Resolution #200403 under Resolutions and assigned Councilman McClain as the sponsor. Motion was seconded and passed when a poll of the Council produced the following vote:

|                    |     |                   |     |
|--------------------|-----|-------------------|-----|
| Councilman Grady   | yes | Councilman Hinkle | yes |
| Councilman McClain | yes | Councilman Miller | yes |
| Councilman White   | yes | Councilman Krank  | yes |
| Councilman Pointer | yes |                   |     |

**NEW BUSINESS:**

None

**RESOLUTIONS**

1. Resolution #200401, entitled, EMERGENCY MANAGEMENT DIRECTOR was read by title only. Councilman Krank moved to place Resolution #200401 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

|                    |     |                   |     |
|--------------------|-----|-------------------|-----|
| Councilman Grady   | yes | Councilman Hinkle | yes |
| Councilman McClain | yes | Councilman Miller | yes |
| Councilman White   | yes | Councilman Krank  | yes |
| Councilman Pointer | yes |                   |     |

Resolution #200401 is attached and made a part hereof.

2. Resolution #200402, entitled, BUDGET ADJUSTMENT – BITUMINOUS ROAD SURFACE CAP 20001 was read in its entirety. Councilman Pointer moved to place Resolution #200402 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

|                    |     |                   |     |
|--------------------|-----|-------------------|-----|
| Councilman Grady   | yes | Councilman Hinkle | yes |
| Councilman McClain | yes | Councilman Miller | yes |
| Councilman White   | yes | Councilman Krank  | yes |
| Councilman Pointer | yes |                   |     |

Resolution #200402 is attached and made a part hereof.

3. Resolution #200403, entitled, BUDGET ADJUSTMENT – MID YEAR 2020 was read in its entirety. Councilman McClain moved to place Resolution #200403 on its passage. Motion was seconded and passed when a poll of the Council produced the following vote:

|                    |     |                   |     |
|--------------------|-----|-------------------|-----|
| Councilman Grady   | yes | Councilman Hinkle | yes |
| Councilman McClain | yes | Councilman Miller | yes |
| Councilman White   | yes | Councilman Krank  | yes |
| Councilman Pointer | yes |                   |     |

Resolution #200403 is attached and made a part hereof.

**MISCELLANEOUS**

1. The Electronic lock for the rear entry of City Hall was not considered at this time.
2. The logo sign for the exterior of City Hall was not considered at this time.

- 3. The Mayor and the City Council discussed the 2021 Budget and the impact that Coronavirus will have on tax revenue coming into the general fund. The funds will possibly be cut in half.
- 4. The Mayor and the City Council discussed the procedure for appointing a new Council member. Mayor McCourt advised that a resident in Ward 2 has filed as a write in candidate and if that candidate wins there will not be a need to appoint someone.
- 5. Councilman Miller moved to appoint Karen Robinson, City Clerk/Executive Assistant to the Mayor to the Personnel Policy Committee. Motion was seconded and passed when a poll of the Council produced the following vote:

|                    |     |                   |     |
|--------------------|-----|-------------------|-----|
| Councilman Grady   | yes | Councilman Hinkle | yes |
| Councilman McClain | yes | Councilman Miller | yes |
| Councilman White   | yes | Councilman Krank  | yes |
| Councilman Pointer | yes |                   |     |

- 6. Mayor McCourt advised that Spring tree limb pickup has been postponed.
- 7. Mayor McCourt advised that the annual renewal letters for Business, Liquor and Amusement license will be mailed next week.
- 8. Councilman Grady, Councilman Hinkle, Councilman Miller and Councilman White inquired and commented on the temporary cancelation of services by Republic Services due to the Coronavirus Pandemic. Mayor McCourt advised that at this time there has not been discussion concerning compensation to the residents. The Council requested that the Mayor meet with the representatives of Republic Services and discuss compensation to the residents for paying for a contracted service that has been suspended.
- 9. Mayor McCourt thanked Karen Robinson for working the City Council meeting tonight despite the passing of her brother-in-law today. Mayor McCourt and the City Council offered their condolences.

**FINAL ANNOUNCEMENTS FROM THE MAYOR**

None

ADJOURNMENT: There being no further business the meeting was adjourned at 8:07 p.m.

THE APRIL 7, 2020 CITY COUNCIL MEETING MINUTES WERE APPROVED AS DISTRIBUTED DURING  
THE MAY 19, 2020 CITY COUNCIL MEETING.

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Norman C. McCourt, Mayor

ATTEST:

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Karen E. Robinson, MRCC-S/CMC  
City Clerk  
Executive Assistant to the Mayor